



# Grant Application

## Admissions Office

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Student Name

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Current Grade/ Grade Applying for

Woodstock School's Grant Programme attempts, within its limited resources, to make it possible for qualified students to attend Woodstock regardless of family financial status. We believe that the fairest way to determine the amount of grant needed for each student is to request from the parents/guardians a COMPLETE AND CONFIDENTIAL statement of the family resources. This form and its contents are kept confidential and are only used as necessary to calculate your financial need and verify the information given.

### IMPORTANT INFORMATION: PLEASE READ

1. Application must state financial resources, assets and liabilities of the family correctly. A copy of the latest income tax return must be attached along with a certified statement of income issued by the present employer, within the last 30 days. If no income tax return has been filed, please send us a cover letter explaining why this is. **The certified statement of income is a compulsory document, without which the grant application will not be considered.** Include a list of all benefits from each employer. This information will be subject to verification through confidential inquiries by the Grants Committee.
2. If at any time the Grants Committee finds that the financial position of the family has been misrepresented the grant will be withdrawn.
3. The grant will be awarded one year at a time. A fresh application must be submitted each year.
4. It is the obligation of the family to inform the Grants Committee of changes in its financial status.
5. To Continue receiving a grant, a student must remain in good standing in so far as moral conduct and behavior is concerned and must maintain the effort and achievement grades expected of all Woodstock students. Students on a merit scholarship are expected to maintain a **minimum average of 4 in MYP or IBDP with good effort grades.** Students are also expected to fully participate in enrichment activities. **Serious misbehavior, a continued grade point average lower than what is expected, non-participation in enrichment activities and/ or continued probation status may result in the grant being withdrawn.**
6. **The total amount of the grant awarded each year will be subject to funds available.**
7. This application for a grant, including the required supporting documentation for income verification, must reach the Admissions Office on time. If the complete application & supporting documents are not received by the prescribed date, the application may not be considered, and no grant awarded. Late applications may be considered only after all other decisions regarding grants have been made and subject to availability of funds.



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**Name of Student**

**Current Grade**

Month/year of entering  
Woodstock

**A. General Information**

Name of Father/male guardian		Date of Birth	
Relationship to student (s)		Occupation (if service, specify what kind)	
Employer's name and address		Years with present employer	
Previous employer's name and address if with present employer less than 5 years			

Name of Mother/ female guardian		Date of Birth	
Relationship to student (s)		Occupation (if service, specify what kind)	
Employer's name and address		Years with present employer	
Previous employer's name and address if with present employer less than 5 years			



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**B. FINANCIAL RESOURCES:** (Current income per annum)

*Please state income in Indian Rupees* (“INR”) – for conversion visit <http://www.xe.com/>

**Income :** *(please state in Indian Rupees)*

Total income *(before taxes or deductions)*

Income	Father/male guardian	Mother/ female guardian
Income this calendar year		
Expected income next calendar year		

List any non-taxable benefits received such as: *(please state in Indian Rupees)*

Child Benefit	
Education	
Housing	
Electricity/Power	
Medical	
Others	
Amount received in gifts for personal use during the last year	
Income received from rental property	
<b>Total Value of all the above</b>	

**Assets :** *(please state in Indian Rupees)*

Rental Property value	
House (s) market value	
When was it purchased	Month & Year
Land -market value	
Where is the land?	City & State
Stocks/Equities-value	
Vehicles-Jeep/cars/two wheelers	
Retirement provisions (circle): Pension Provident Fund Other (please specify)	
Retirement benefits-value	
Other	
<b>Total Value of all the above</b>	



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1. Does your extended family have any source of income with which to help the student (s) other than those mentioned on page 2? Yes/No (if "Yes" please give details)

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2. List below any loans/ mortgages held against the above assets:

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**Liabilities:**

(expected for the next calendar year ; *please state in Indian Rupees*)

House Rent	
Taxes	
Annual payment on debts	
Any other unusual expenses	
Please specify	



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List your dependents (children in school/university - ***please state in Indian Rupees***)

Name	Date of birth	School/University	Total fees paid by you (minus any financial aid received)

Total Value of all of the above	
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Total Liabilities	
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Please use the remaining space for any NOTES, EXPLANATIONS and DETAILS. Give the question number to which each refers (use the back of this form if necessary)

Estimate the annual amount you feel you will be able to pay toward the fees  
***(This is mandatory field and applications will not be considered if this is left blank)***

INR :	
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The Grants committee is not bound to meet the full, declared financial need of a family, but will make an offer in its judgement within the School's resources.



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### DECLARATION:

I/We certify that all information given on this form is true and complete to the best of my/our knowledge and authorize the Woodstock School administration to verify or clarify information in the form with anyone concerned. I understand that the application and supporting documents will be subject to verification by external auditors for the School. If any of the information is found not to be true or complete I/we understand that my/our child's/ children's grant and admission may be cancelled, and I/we shall be liable to the school for any amount of grant already received.

### TO BE SIGNED BY PARENTS/LEGAL GUARDIANS:

Kindly download, print, and send the signed documents via email.

Signed by: (Father/ Guardian Signature)		Date:
Name in block letters:		
Signed by: (Mother/ Guardian Signature)		Date:
Name in block letters:		